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the desktop icon for Microsoft Word



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2016. Title Bar 1. Note the title bar section which has window controls at the right end, as in other Windows programs. 2. Note that a blank document opens with a default file name of Document 1. Quick Access Toolbar

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Letter - A clean, pre-formatted resume (and accompanying cover letter) document. Student Report with Cover Photo - A document format geared toward an academic demographic. Fax Cover Sheet - A document to ...

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On the Windows 10 desktop, click the Start button. The Start menu appears (see Figure 1-2). Start Word 2. On the Start menu, locate Word 2016 and click the icon.

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step" title.---This is an advertising "fraud". The book goes right into the complex technology of Word 2016---and evades the do- this----do that---approach that could get you to producing a document with all the size- color-font-spacing etc. you need to get started.

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Introduction Notice the picture of a slide  
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16) is a version of the Microsoft Office productivity suite, succeeding both Office 2013 and Office for Mac 2011, and preceding Office 2019 for both platforms. It was released on macOS on July 9, 2015 and on Microsoft Windows on September 22, 2015 for Office 365 subscribers.

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